Dear Valued Embarque Customer,

Our records indicate that you have recently used Embarque for a pick-up or drop-off at New York City’s LaGuardia Airport (LGA). Please be advised that extensive construction has begun on a multi-year project to modernize the airport.

This construction is causing severe traffic delays in both the arrival and departure lanes outside the terminals, as well as parking challenges for commercial vehicles. These issues are expected to continue well into the foreseeable future.

We suggest when travelling with Embarque either arriving or departing New York’s LaGuardia Airport that you adjust your pick-up time to accommodate an additional **two hours** for traffic delays.

The process for securing Embarque’s signature curbside greets remains unchanged; Travelers are to contact their driver upon arrival to coordinate a curbside pickup **through the following:**

1. Download the Embarque mobile app [[iOS](C:\\Users\\jshepich\\Desktop\\NYC UN Notice 2016 (Carey International) FINAL.docx)](https://itunes.apple.com/us/app/embarque/id889045932?mt=8&ign-mpt=uo%3D4)[/](C:\\Users\\jshepich\\Desktop\\NYC UN Notice 2016 (Carey International) FINAL.docx)[[Android](C:\\Users\\jshepich\\Desktop\\NYC UN Notice 2016 (Carey International) FINAL.docx)](https://play.google.com/store/apps/details?id=com.embarque.passengermobile.android.ui)

2. Log-in to [www.embarque.com](http://www.embarque.com) or call Embarque’s’s Worldwide Customer Engagement Center, **866-444-2144**, and elect to receive driver on-location notifications via SMS Text or E-mail directly to your mobile device

3. Call The Embarque Regional Dispatch Center **718-784-5744** to speak to an Embarque dispatcher who will help you connect with your chauffeur

As your trusted ground transportation partner in New York and around the world, we will keep you informed of any changes in this matter. Should you choose another airport in the New York area for your travel John F. Kennedy (JFK)/ Newark Liberty (EWR), Embarque provides our award-winning services at these airports as well.

You may also visit the LaGuardia Airport website to view the most up-to-date list of advisories that may affect your travel. laguardiaairport.com

We thank you for your patience as we work through these challenges together.The Embarque Team

This message was intended for <INSERT E-MAIL ADDRESS> as a customer of Embarque. The contents are for the express purpose of communicating specific details about factors that may impact this service.